**Basic Skills Committee**

**Meeting Notes**

**February 19, 2013**

Helen Kalkstein, Ellen Smith, Sherry Sharufa, Kimm Blackwell, John Gregorian, Jason Berner, Nooshi Borhan, Elvia Ornelas-Garcia

Meeting Started at 2:40pm

We reviewed the minutes from the last meeting. Jason added that he suggested changing the numbers on the ESL classes to match English classes, and not changing the names as reflected in the minutes.

The committee started to discuss plans for next semester and agreed that supplemental instruction should be implemented again. Supplemental instructors will be placed in math classes as a start. The committee would like to get other faculty involved also to see where other classes may be helped.

There was a long discussion about Umoja, and Elvia shared how elements of Puente worked. One of the challenges regarding Umoja is release time for a faculty member and a counselor. BSI is willing to cover part of the expense, but not the full amount. BSI is also committed to providing funding for training and items like fieldtrips for the students. What Umoja look like for Contra Costa College still needs to be defined, and will college commit to institutionalizing.

Sherry will connect with Kenyetta to find out if she still needs money for assessment.

The committee wants to invite Tom Dewitt as part of professional development

The committee would like to move forward with committing funds toward SI, Research, and Umoja. More details will be developed at the next meeting.

Meeting ended at 4:00pm.

Next meeting will be Tuesday March 12, 2013.